



**STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
COLLECTION SERVICE BOARD
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243
615-741-1741 (FAX) 615-253-1179**

**MEETING TO BE HELD AT
710 JAMES ROBERTSON PARKWAY, 2nd FLOOR CONFERENCE ROOM**

MEETING AGENDA

May 5, 2009

- 9:30 Call To Order – Bart Howard, Chairman**
➤ Roll Call – Donna Hancock, Interim Director
➤ Announcements
- 9:40 J. W. Duke, Charles Martin, George Buck Representatives----Frost-Arnett, F.A. Management and Nashville Adjustment Bureau**
Requested an appearance to discuss "First Party "or "Early Out" services
- 10:00 Agenda – Review / Adopt**
- 10:15 Tab (1) Minutes From March 3, 2009 Adopt**
- 10:30 Administrative Report – Donna Hancock, Interim Director**

Tab (2) Complaint Status Report
Tab (3) Michael Rainwater---Requests permission for early testing.
- 10:30 Legal Report (Hand out) – Terrance Bond, Staff Attorney**

Tab (4) Uniform Collection Agency Application.
Tab (5) Attorney General's Opinion
Tab (6) Registration of Branch Offices
Rules Discussion
- 11:30 Location Manager - Application Review: Determine eligibility for testing / licensing**

Tab (7) DePalma, James P.
Tab (8) Emery, Danele Marie
Tab (9) Evans, Brett Andrew
Tab (10) McGraw, Michael G.
Tab (11) Odom, Glen Scott
- 12:00 New Business or Unfinished Business**
- 12:15 Adjourn**

Notice: Commission / Board meetings will be conducted by permitting participation of the Commission / Board members by electronic means of communication, if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. Some meetings may be cancelled 30 days prior to the actual meeting. Before planning to attend a meeting, please be certain the meeting is being held as originally scheduled. Unless otherwise noted, all times listed are U.S. Central time.